

Personal Information Collection Statement

We, Henderson Property Agency Limited, respect your personal data privacy when collecting, storing, using and transferring personal data and are committed to complying with the requirements of the Personal Data (Privacy) Ordinance (Cap.486) (the “**Ordinance**”). This Personal Information Collection Statement (“**PICS**”) explains our privacy policy and sets out the purposes for which your personal data may be used. If you supply personal data relating to any other person, please give a copy of the PICS to that person to enable him/her to see how we handle and use his/her personal data.

If there is any inconsistency between the English and Chinese versions of this PICS, the English version shall prevail.

A. Data Collection and Use

We have designated certain units at BAKER CIRCLE • DOVER, 38 Gillies Avenue South, Hung Hom (“**Units**”) for leasing to the students and/or staffs of the universities in Hong Kong.

We may collect your personal data in order to provide you with our services, products and facilities including the Units. We may also generate and compile information about you.

In this PICS, the references to "you" include (as appropriate) each individual who is a tenant or potential tenant of a Unit; and the references to "your personal data" include (as appropriate) the personal data of each of these individuals.

You are not obliged to supply your personal data, but if you do not, we may not be able to provide the requested services and products.

We may use your personal data for one or more of the following purposes from time to time :-

- (i) handling your application or request to lease a Unit including making arrangements for pre-viewing the Units and related premises and facilities; designating a Unit to you; and preparing the necessary agreements or other documents;
- (ii) handling your applications or requests for any other services, products or facilities;
- (iii) facilitating property management and security;
- (iv) improving and/or further the provision of services, products and facilities of the Henderson Land Group members (as defined below) and/or the Group Partners (as defined below);
- (v) conducting surveys (which is wholly on voluntary basis) on the quality of services, properties, property developments, facilities or products provided by us or any of Henderson Land Group members or Group Partners;
- (vi) conducting statistical research and analysis (the outcome of which will not reveal your identity);
- (vii) contacting you regarding administrative notices, communication and overall customer relationship management;
- (viii) following up on comments, inquiries and investigating and handling complaints;
- (ix) preventing or detecting illegal or suspicious activities; and
- (x) meeting the obligations (including any obligations to conduct customer due diligence and/or to make disclosure within or outside Hong Kong) when required by any law, court order, direction, code or guideline applicable to any Henderson Land Group member, or required by policies implemented by the Henderson Land Group, for prevention or detection of money laundering, terrorist financing or other unlawful activities or suspicious activities.

For the purpose of this PICS,

"Henderson Land Group" or **"Henderson Land Group members"** means Henderson Land Development Company Limited and its subsidiaries and associated companies, and any entity controlled by it or any of its subsidiaries or associated companies from time to time; and an entity is treated as controlled by another if:

- (i) that other entity is able to direct its affairs or to control the composition of its board of directors or governing body; or
- (ii) that other entity holds not less than 20% of its issued share capital or has an interest in its shares which entitles that other entity to exercise or control the exercise of not less than 20% of the voting power at its general meetings.

"Group Partner" means (i) any joint venture company set up by a Henderson Land Group member with any other real estate developer or any other person for offering real properties and/or products, services or facilities relating to real properties, or (ii) any person who has engaged us to promote or sell real properties (including car parking spaces) on its behalf.

B. Transfer of Your Personal Data

To facilitate the purposes set out above, we may disclose or transfer your personal data to the following parties (whether within or outside Hong Kong):-

- (i) (a) Henderson Land Group members; and (b) Group Partners;
- (ii) any agent, contractor or third party service provider who provides administrative, telecommunications, information technology or other services to or support the operation of our or the Henderson Land Group's business;
- (iii) any person under a duty of confidentiality to us including our accountants, legal advisers or other professional advisers;
- (iv) any person who has any interest, right or obligation in respect of your leasing of a Unit; and
- (v) any person to whom we are required to make disclosure under any law, court order, direction, code or guideline applicable in or outside Hong Kong.

C. Access to and correction of Your Personal Data

You may at any time request access to and correct the personal data relating to you in any of our records.

You may send data access or data correction request to our Personal Data (Privacy) Officer:
Address: 73/F, Two International Finance Centre, 8 Finance Street, Central, Hong Kong
Email address: sales.hk@hld.com
Hotline: 2908 8111